

ELK TOWNSHIP COMMITTEE
Work Session Minutes
September 17, 2013

The work session of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Barbaro at 7:32PM.

The Open Public Meeting Notice was read.
The Salute to the Flag was recited

ROLL CALL: Present were: Mr. Marchei, Mr. Poisker, Mrs. Sammons, Mr. Spring, Mayor Barbaro, Mr. Considine, CFO, and Mrs. Pine, Township Clerk.

Approval of minutes:

Motion by Mr. Spring, seconded by Mrs. Sammons to approve the minutes of the September 5, 2013 regular meeting and closed session, all were in favor motion carried.

PUBLIC PORTION – On Agenda Items

Motion by Mr. Marchei to open the meeting to the public, seconded by Mrs. Sammons, all were in favor, motion carried.

Mayor Barbaro asked if anyone had any questions, comments or concerns on the resolutions on the agenda to come forward at this time.

No one came forward.

Motion by Mr. Poisker to close the public portion, seconded by Mr. Marchei, all were in favor, motion carried.

Resolutions:

R-73-2013- Resolution to Charge \$25.00 for Mailing a Set of Notices for the Tax Sale in Lieu of any Two Publications per NJSA 54:5-26

Motion by Mrs. Sammons, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Marchei	Yes
	Mr. Poisker	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mayor Barbaro	Yes

TOPICS:

2014 NJ DOT Grant Applications are due by September 20th. Committee has already approved the application for the reconstruction of Railroad Avenue. After discussion committee has decided to apply for aid for Willow Grove Road as the second application.

A contractor that is working in Clayton has not replied on the opportunity to bid on the emergency repair for Webster and Northbrook inlets. Committee will wait until the October 3rd meeting to make the final decision.

The liquor license hours for several other municipalities was provided to committee. The planning/zoning board will discuss the allowable areas for the placement of a restaurant/liquor store. Mayor Barbaro would like committee to consider holding a town hall meeting for the residents to express their feelings. This will be discussed further at the October 3rd meeting.

The status of Annex House was discussed. The fire marshal has notified the township that the basement does not have a window and must have a monitored fire alarm. Without an alarm the house will need to be shut down. The clerk would like to begin the process of the transfer of records that are being stored in the house to the DocuVault facility in December. The only office that is

currently being utilized in the house is the Office of Emergency Management. They can move back into the public works garage. Committee would like the house closed up on December 1st. The house can then be winterized. Committee will discuss further in the spring the status of the house.

Silver Lake Estates a Paparone community that is having some issues with property management. They were scheduled to appear in court and have postponed the court appearance until October 15th. The zoning officer has sent out the proper notifications to have it brought before the judge. The engineer is also scheduled to go out to inspect the progress and create a punch list. The information will be sent to solicitor Brian Duffield for review and to advise committee of the procedure that can be taken against Paparone.

Halloween is coming and many calls come in from residents inquiring about the hours for Trick or Treat. Committee decided to have Trick or Treat on October 31st from 4PM until the 8PM curfew. The curfew will be 8PM enforced on October 30th, 31st and November 1st, 2013.

PUBLIC PORTION:

Motion by Mrs. Sammons to open the meeting to the public, seconded by Mr. Spring, all were in favor, motion carried.

Mayor Barbaro asked if anyone had any concerns they would like to bring to the township committees attention to come forward at this time.

Damien Kodner, 11 Thornwood Dr., shared the sentiments of the neighbors in her development. They are concerned with the condition of the development. They complained to the township in 2012 and do not feel the issue was followed up on and now they are complaining about the same issue. Mrs. Kodner stated Paparone did attempt to clean up but the tractor broke down and it was left. They are not just talking about overgrown weeds; they are concerned about debris, dumping, concrete piles, open paint cans among other things. Mayor Barbaro stated the process has begun and the zoning officer has issued summonses and is ready to go to court before the judge. Paparone postponed the hearing today and is next scheduled for October 15th. Mayor Barbaro stated committee will be discussing the situation with the township solicitor at the October 3rd meeting. Ms. Kodner and the residents of the development would like the township to take ownership of this situation. They pay a lot of taxes to the township. The residents have hired an attorney. Ms. Kodner stated they will not be going away.

Mr. Considine stated the engineer will be going out to create a punch list of deficiencies based on the approved plan. In order to pull their bond this list must be created.

Mayor Barbaro does not know if or when the engineer will be making his inspection. After the inspection is complete the engineer will provide the checklist to the solicitor for review against the bond.

Karen Graves, 14 Thornwood Dr., asked if the October 3rd meeting is open to the public and if the checklist will be available to them. Ms. Grave also asked if the committee will make a definite conclusion on Paparone's bond? Mayor Barbaro replied that is correct.

George Green, 27 Thornwood Dr., stated there are mounds on the sides of his house and in the front there is a rock pile that he would like to have removed. It seems like everything gets dumped next to his house. This does not make the neighborhood look good for prospective residents.

Denise Tyner, 42 Thornwood Dr., wanted to go on record to say that the neighborhood is very unsanitary and frustrating and she hopes committee can do something soon to help them. She wants committee to consider the conditions of the development and what they would do if they live there.

Motion by Mr. Spring to close the public portion, seconded by Mr. Marche, all were in favor, motion carried.

PAY BILLS:

Motion by Mr. Spring to Pay the Bills, seconded by Mrs. Sammons, upon roll call motion was carried.

Roll Call: Mr. Marche Yes

Mr. Poisker	Yes
Mrs. Sammons	Yes
Mr. Spring	Yes
Mayor Barbaro	Yes

ADJOURNMENT:

Motion by Mr. Marchei to adjourn the meeting, seconded by Mr. Spring, all were in favor, the meeting was adjourned at 8:13 PM.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Debora R. Pine".

Debora R. Pine, RMC, CMC
Township Clerk

R-73-2013

**RESOLUTION TO CHARGE \$25.00 FOR MAILING A SET OF NOTICES FOR THE TAX SALE
IN LIEU OF ANY TWO PUBLICATIONS PER N.J.S.A. 54:5-26**

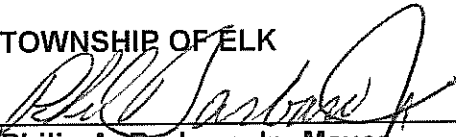
WHEREAS, In lieu of any two publications, notice to the property owner and to any person or entity entitled to notice of tax sale may be given by regular or certified mail, the costs of which shall be added to the cost of the sale in addition to those provided in R.S.54:5-38, not to exceed \$25 for each set of notices for a particular property.

WHEREAS, it is the intent of this Resolution to authorize the tax collector to collect the \$25.00 fee for such mailing from the homeowners or entity entitled to pay the delinquency prior to the tax sale

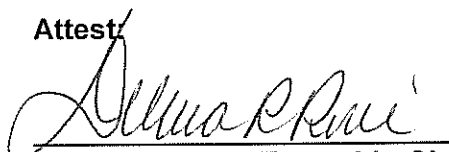
NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector is authorized to collect such fee for two mailings in lieu of publication from the homeowners or entity entitled to pay taxes prior to the tax sale date.

APOPTED, at the meeting of the Township Committee for the Township of Elk held on September 17, 2013.

TOWNSHIP OF ELK


Philip A. Barbaro Jr., Mayor

Attest


Debora R. Pine, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Barbaro	✓			
Marchei	✓			
Poisker	✓			
Sammons	✓			
Spring	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on September 17, 2013 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

BILL APPROVAL
September 17, 2013
Bank Wires, Manual and Interim Checks

GENERAL ACCOUNT:

1) Township of Elk	13-00746	\$61,462.13
2) US Postal Service	13-00745	\$1,500.00

RECREATION OPERATING:

1) George Ely Associates		\$514.00
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GENERAL CAPITAL:

1) Gloucester County Times	13-00761	\$87.84
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ELMER ESCROW:

1) Adams and Adams	13-00771	\$195.00
2) Bach Associates	13-00770	\$2,025.00

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TOWNSHIP OF ELK
Check Payment Batch Verification Listing

Page No: 1

Batch Id: SC Batch Type: C Batch Date: 09/17/13 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq
PO #	Enc Date	Item	Description		Description				
13-00772	09/15/13	1	09/17/13 A0055 ADAMS & ADAMS GENERAL	15.00	JOAN ADAMS ESQ.	3-01- -023-232	Budget	Aprv	49
				15.00	LEGAL COSTS				
13-00743	09/08/13	1	09/17/13 A0260 ATLANTIC CITY ELECTRIC STREET LIGHTS	13.97	5 COLLINS DRIVE	3-01- -037-222	Budget	Aprv	22
13-00743	09/08/13	2	STREET LIGHTS	10.42	STREET LIGHTING EXPENSE	3-01- -037-222	Budget	Aprv	23
13-00743	09/14/13	3	STREET LIGHTS	38.05	STREET LIGHTING EXPENSE	3-01- -037-222	Budget	Aprv	24
13-00743	09/15/13	4	STREET LIGHTS	46.58	STREET LIGHTING EXPENSE	3-01- -037-222	Budget	Aprv	25
13-00743	09/15/13	5	STREET LIGHTS	15.30	STREET LIGHTING EXPENSE	3-01- -037-222	Budget	Aprv	26
13-00743	09/15/13	6	STREET LIGHTS	5.30	STREET LIGHTING EXPENSE	3-01- -037-222	Budget	Aprv	27
13-00743	09/15/13	7	STREET LIGHTS	8.15	STREET LIGHTING EXPENSE	3-01- -037-222	Budget	Aprv	28
13-00743	09/15/13	8	ELECTRIC	163.50	STREET LIGHTING EXPENSE	3-01- -037-223	Budget	Aprv	29
13-00743	09/15/13	9	ELECTRIC	1,073.07	ELECTRICITY	3-01- -037-223	Budget	Aprv	30
				1,374.34	ELECTRICITY				
13-00570	07/14/13	1	09/17/13 B0200 VERIZON 856-881-0342	33.37	P.O. BOX 4833	3-01- -037-224	Budget	Aprv	2
13-00661	08/12/13	1	856-881-0342	32.47	TELEPHONE	3-01- -037-224	Budget	Aprv	6
				65.84	TELEPHONE				
13-00652	08/08/13	1	09/17/13 B0202 VERIZON WIRELESS MONTHLY-9709076309	88.70	PO BOX 25505	3-01- -037-224	Budget	Aprv	4
13-00758	09/13/13	1	ELK POLICE-MOBILE BROADBAND	88.70	TELEPHONE	3-01- -037-224	Budget	Aprv	47
				177.40	TELEPHONE				
13-00751	09/13/13	1	09/17/13 C0080 CERTIFIED SPEEDOMETER VEHICLES CALIBRATED	216.00	9 JAY AVENUE	3-01- -061-226	Budget	Aprv	41
				216.00	POLICE VEHICLE MINOR REPAIR				
13-00735	09/08/13	1	09/17/13 C0377 COLLEEN CRISTINZIO COURT 9/3	90.00	29 TURTLE CREEK DRIVE	3-01- -050-225	Budget	Aprv	12
				90.00	MISCELLANEOUS				

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TOWNSHIP OF ELK
Check Payment Batch Verification Listing

Page No: 2

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
13-00739	09/08/13	09/17/13 D0203 DENNY SEPTIC & PORTABLE TOILET 1 AUGUST SERVICE	140.00 <u>140.00</u>	598 JACKSON ROAD 3-01- -020-225 MISCELLANEOUS	Budget	Aprv	16
13-00748	09/12/13	09/17/13 E0256 ELK TOWNSHIP SCHOOL DISTRICT 1 AUGUST CLEANING	298.92 <u>298.92</u>	900 CLEMS RUN 3-01- -020-242 CLEANING SERVICES	Budget	Aprv	32
13-00736	09/08/13	09/17/13 F0075 MARGUERITE FALLS 1 COURT 9/3/13	90.00 <u>90.00</u>	1400 CROWN POINT ROAD 3-01- -050-225 MISCELLANEOUS	Budget	Aprv	13
13-00741	09/08/13	09/17/13 F0278 FIREFLOW SERVICES, INC. 1 PUMP TESTING-ELK TWP FIRE CO.	1,750.00 <u>1,750.00</u>	PO BOX 1285 3-01- -028-226 AID TO FIRE COMPANY OTHER EXPENSES	Budget	Aprv	18
13-00744	09/08/13	09/17/13 F0510 FRALINGER ENGINEERING PA 1 STREET OPENING	111.80	629 SHILOH PIKE 3-01- -905-010 ROAD OPENING "ESCROW" TYPE	Budget	Aprv	31
13-00773	09/15/13	1 GENERAL ENGINEERING	371.78 <u>483.58</u>	3-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	50
13-00738	09/08/13	09/17/13 G0020 GCIA 1 TIPPING AUGUST	1,129.31 <u>1,129.31</u>	254 COUNTY HOUSE ROAD 3-01- -038-221 TIPPING FEES	Budget	Aprv	15
13-00375	05/02/13	09/17/13 G0150 GALL'S INC. 1 CUFF MAG COMBO	99.69	24296 NETWORK PLACE 3-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	1
13-00732	09/07/13	1 BYPOINT BLANK GL/HANGER	165.28 <u>264.97</u>	3-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	11
13-00768	09/15/13	09/17/13 H0176 HERITAGE BUSINESS SYSTEMS, INC. 1 COPIER CHARGES	87.92 <u>87.92</u>	1263 GLEN AVENUE 3-01- -011-333 GENERAL ADMIN - EQUIP. MAINT.	Budget	Aprv	48
13-00755	09/13/13	09/17/13 M0018 MAJESTIC OIL COMPANY, INC. 1 9/9 UNLEADED	1,163.76 <u>1,163.76</u>	2104 FAIRFAX AVENUE 3-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	45
13-00636	08/04/13	09/17/13 M0914 MES-PENNSYLVANIA 1 HYDROSTATIC TESTING SCBA	125.00	75 REMITTANCE DRIVE 3-01- -028-226	Budget	Aprv	3

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
13-00740	09/08/13	1 SCBA CYNLINDER INSPECTIONS	80.00	AID TO FIRE COMPANY OTHER EXPENSES 3-01- -028-226	Budget	Aprv	17
			<u>205.00</u>	AID TO FIRE COMPANY OTHER EXPENSES			
13-00705	08/25/13	1 FRENCH INTERPRETER	315.72	430 CLEMENTS BRIDGE RD 3-01- -050-225	Budget	Aprv	7
13-00717	09/01/13	1 8/1-CHINESE	329.07	MISCELLANEOUS 3-01- -050-225	Budget	Aprv	8
13-00737	09/08/13	1 8/1 & 8/20 TURKISH INTERPRETER	535.88	MISCELLANEOUS 3-01- -050-225	Budget	Aprv	14
			<u>1,180.67</u>	MISCELLANEOUS			
13-00753	09/13/13	1 BATTERY, CONES, ETC	292.00	545 WOODBURY GLASSBORO RD 3-01- -029-236	Budget	Aprv	44
			<u>292.00</u>	EQUIPMENT & SUPPLIES			
13-00724	09/01/13	1 CANON DESKTOP PRINTING CALC	59.84	PO BOX 94080 3-01- -015-223	Budget	Aprv	9
			<u>59.84</u>	OFFICE SUPPLIES			
13-00750	09/13/13	1 08DODGE-OIL, WIPERS	74.85	850 SOUTH DELSEA DRIVE 3-01- -061-226	Budget	Aprv	34
13-00750	09/13/13	2 02EXP-BATTERY, SERVICE	164.95	POLICE VEHICLE MINOR REPAIR 3-01- -061-226	Budget	Aprv	35
13-00750	09/13/13	3 07CV-SERVICE OIL	54.95	POLICE VEHICLE MINOR REPAIR 3-01- -061-224	Budget	Aprv	36
13-00750	09/13/13	4 10DODGE-SERVICE OIL	54.95	POLICE VEHICLE OIL CHANGE 3-01- -061-224	Budget	Aprv	37
13-00750	09/13/13	5 00CV-COIL, PLUGS, WIPERS, ETC	330.44	POLICE VEHICLE OIL CHANGE 3-01- -061-226	Budget	Aprv	38
13-00750	09/13/13	6 08DOD-BRAKES, TIRES, CONTROL	2,460.64	POLICE VEHICLE MINOR REPAIR 3-01- -061-228	Budget	Aprv	39
13-00750	09/13/13	7 05DOD-BATTERY	128.95	POLICE VEHICLE MAJOR REPAIR 3-01- -061-226	Budget	Aprv	40
			<u>3,269.73</u>	POLICE VEHICLE MINOR REPAIR			
13-00742	09/08/13	1 LASER CHECKS - GENERAL	191.85	PO BOX 88043 3-01- -013-224	Budget	Aprv	19
13-00742	09/08/13	2 LASER CHECKS - PAYROLL	191.85	PRINTING OF FORMS 3-01- -013-224	Budget	Aprv	20
13-00742	09/08/13	3 SHIPPING	23.69	PRINTING OF FORMS 3-01- -013-224	Budget	Aprv	21
			<u>407.39</u>	PRINTING OF FORMS			
13-00749	09/12/13	1 COURT RECORDER AUGUST	270.00	9 RANDOLPH ROAD 3-01- -050-225	Budget	Aprv	33

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TOWNSHIP OF ELK
Check Payment Batch Verification Listing

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Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq
PO #	Enc Date	Item Description		Description				
			<u>270.00</u>	MISCELLANEOUS				
13-00655	09/17/13	S0505 STREICHERS POLICE EQUIPMENT		LB#7873				
	08/12/13	1 MAG COUPLER	50.97	3-01- -029-236	Budget	Aprv	5	
				EQUIPMENT & SUPPLIES				
13-00730	09/07/13	1 HOLSTER,BELT,RADIO HOLDER,ETC	260.95	3-01- -029-236	Budget	Aprv	10	
				EQUIPMENT & SUPPLIES				
			<u>311.92</u>					
13-00752	09/17/13	T0390 THIS & THAT UNIFORMS		1500 S. NEW ROAD				
	09/13/13	1 SHIRTS,TIES,GLOVES	278.00	3-01- -029-236	Budget	Aprv	42	
				EQUIPMENT & SUPPLIES				
13-00752	09/13/13	2 SHIRTS,CUFF HOLDER,SOCKS,TIE	184.00	3-01- -029-233	Budget	Aprv	43	
				UNIFORM ALLOWANCE				
			<u>462.00</u>					
13-00757	09/17/13	W0300 WHEELABRATOR GLOUCESTER CO.		PO BOX 7247-6556				
	09/13/13	1 TIPPING AUGUST	11,002.16	3-01- -038-221	Budget	Aprv	46	
				TIPPING FEES				
			<u>11,002.16</u>					

	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
Checks:	25	50	24,807.75

There are NO errors or warnings in this listing.